

Wisconsin Elevator Codes - Location of Keys for Access to Elevator Equipment and Firefighters Emergency Operation (FEO)

Rev. 2-6-2015

Line	Code Edition	Machine Room Keys		Available to	Was Knox box allowed as the only means to meet this code?		FEO Keys		Available to	Was Knox box allowed as the only means to meet this code?
		Code Number	Location				Code Number	Location		
1	Oct. 1976	none			n/a		Ind 4.95(3)(c) 1.	On the premises, readily accessible to authorized personnel but not accessible to the public	Person responsible for maintenance and operation of the elevators	Yes
2	Oct. 1976	none			n/a		Ind 4.95(3)(c) 2.	Metal box, conspicuous location, main floor or other approved level	Fire, police and emergency squads	Yes
3	Jan. 1983	none			n/a		Ind 4.35(3)(c)	Metal box, conspicuous location, main floor or other approved level	Fire, police or emergency squad	Yes
4	Aug. 1988	none			n/a		ILHR 18.33(2)(c)	Metal box, conspicuous location, main floor or other approved level	Fire, police or emergency squad	Yes
5	Mar. 1994	ILHR 18.31(3)	In the building	Emergency response personnel, fire, police, other similar departments	No		ILHR 18.31(3)	Metal box, conspicuous location, main floor or other approved level	Fire, police or emergency squad	Yes
6	Oct. 1996	Comm 18.26(2)(b)	In the building	Emergency response personnel, fire, police, other similar departments	No		Comm 18.31(3)	Metal box, conspicuous location, main floor or other approved level	Fire, police or emergency squad	Yes
7	Nov. 1999	Comm 18.31(3)	Metal box, conspicuous location, main floor or other approved level	Fire, police or other authorized personnel	Yes		Comm 18.31(3)	Metal box, conspicuous location, main floor or other approved level	Fire, police or other authorized personnel	Yes
8	Mar. 2004	Comm 18.1702(10)(b)	Metal box, conspicuous location, adjacent to main elevator entrances, designated floor or other approved location	Fire, police or other authorized personnel	Yes		Comm 18.1702(10)(b)	Metal box, conspicuous location, adjacent to main elevator entrances, designated floor or other approved location	Fire, police, or other authorized personnel	Yes
9	Feb. 12, 2013	Dept. Interpretation Memo on web site, SPS 318.1702(9)(c)	Key box adjacent to each elevator, designated level	Fire, police or other authorized personnel	No		Dept. Interpretation Memo on web site, SPS 318.1702(9)9c)	Key boxes, adjacent to each elevator, designated level	Fire, police or other authorized personnel	No
10	Aug. 2014	SPS 318.1702(10)(b) 3.b. for machine rooms, and 3.c. for insp. & test panels	Adjacent to the main elevator entrance at the designated level landing. In the same key box required by SPS 318.1708(10)(b) 3.a. for the FEO keys	Fire, police, <i>elevator inspector</i> and authorized personnel	No		SPS 318.1708(10)(b) 3.a.	Adjacent to the main elevator entrance at the designated level landing.	Fire, police, <i>elevator inspector</i> and authorized personnel	No

**NOTES:**  
**Line 1** This is the first requirement for firefighters emergency operation (FEO) keys. Required them to be available to authorized personnel.  
**Line 2** The word "level" is understood to mean "location". Also, "approved" was by the fire department, not elevator inspector. Keys for emergency personnel could be in an outdoor Knox box.  
NOTE: For elevators equipped with FEO, a key box was required indoord or outdoors. someplace. If there is no Knox box and no indoor box, the key box must have been removed and a new one must be installed.  
**Line 3** Removed the requirement for there to be FEO keys for authorized personnel that was present in the 1976 code - (Line 1).  
**Line 5** First requirement for m.r. keys, available to fire, police and similar emergency response personnel. Have to be in the building so not in an outdoor Knox box, but could be anywhere in the building.  
**Line 9** Memo made it clear that an outdoor Knox box would not be allowed as the only place for machine room and FEO keys. Memo included some items for box location that were not adopted in the Aug. 2014 code.  
**Line 10** First clear requirement for elevator inspector to have access to the lobby key box, therefore the m.r. keys and FEO keys (and hoistway door unlocking key or tool).  
**General** Dates are effective until the next code date, not retroactive.